



*To assure access to quality health and wellness care to the residents and workforce
of the Greater Williamsburg Community*

**Board of Directors Meeting
August 26, 2024
5:00-6:00 pm**

1. Call to Order and Attendance | Ms. Becca Bruhl, Board Chair

Attendance			
Members Present		Members Absent	Staff Present
Becca Bruhl	R. Scott Herr	Rick Jackson	Aaron Thompson
Melissa Tucker	<i>Doug Holroyd</i>	Amanda Ulishney	Kendra Robinson
Jonathan Weiss	<i>Larry Snyder</i>		Lorenzo Modeste
Cornelius Powell	<i>John McGlennon</i>		Michelle Williams
Robin Nelhuebel	Jennifer Kirby Henderson		Susan Dunn
David Aday	Heather Modispaw		
Christine Payne	Henry Ranger		
<i>Brian Fuller</i>	<i>Caleb Rogers</i>		
Cheryl Fields	Rashid Jones		
Rana Graham-Montaque			

2. Consent Agenda | Dr. Becca Bruhl, Board Chair

- i) Board of Director Minutes | July 22, 2024
- ii) Governance & Nominating Minutes | August 16, 2024
- iii) Finance Minutes | July 8, 2024
 - i. A motion to consent agenda for the above minutes with the following changes was made by Rashid Jones and seconded by Scott Herr and was approved.
 - 1. FQHC Discussion - i. The award date would be June 1, 2025 and v. Do we lose our designation as a Rural Health Center? Yes, if OTMDC choses to become a FQHC, however if deciding to be a Look A Like we can maintain our Rural Health Center status.

3. State of the Facility Reports | Mr. Aaron Thompson, Executive Director

- i) Facility Update | Mr. Aaron Thompson, Executive Director
 - i. Discussion regarding the upcoming September 9th meeting re email from CBH.
 - 1. Recapped the timeline of former events leading up to the upcoming meeting.

- ii. Audit is still progressing well, and is much further ahead at this point than in previous years. Continuing to work closely with Heather Modispaw. The 990 is also in process.
- iii. Continuing our Midwifery endeavors with Sentara, and the EPIC integration has been fast tracked and begun having weekly meetings.
- iv. Sentara Cares awarded 250K for the Midwifery and EPIC integration.
- v. Chose to go with a different direction with Grants and Development and will be posting within the week.
- ii) Clinical Update | Kendra Robinson
 - i. Nothing of note to report outside of Board Packet report.
- iii) Business Office | Aaron Thompson
 - i. Jacob Cooper and Lisa Tinker have completed coding class and now getting ready for the exam.
- iv) Operations | Maggie Beamon
 - i. Discussed inconsistencies in patients from different jurisdictions. Current program is not capturing data well and EPIC should help with making data more reliable.
 - ii. Discussed noncompliance data.
- v) Dental | Dr. Lorenzo Modeste
 - i. Discussed Eastern State patients and how things are going.
- vi) Marketing & Communications | Michelle Williams
 - i. Will send out calendar invites to the board regarding our events.
- vii) Communications & Development | Susan Dunn
 - i. Nothing of note to report outside of Board Packet report.

4. FQHC Discussion | Chris James

- i) First portion of the application will be sent by the end of this month.
- ii) Second portion will be showing what we are doing to meet the requirements and is due the end of September.
- iii) Bylaws can be changed at any time by the board with two thirds vote.
 - i. Reviewed the bylaw changes the Center needs to comply with FQHC status.as well as recommendations from the lawyer.
 - ii. Based on recommendations from our lawyer more updates will be made to the bylaws, sent for board review, and will be voted on at the next board meeting.

5. Committee Reports

- i) Finance Committee | Melissa Tucker, Chair
 - i. Discussed current financials and adjustments.
 - ii. Grant of 900k has been moved into the current fiscal year.
 - iii. There have been no adjustments to bad debt.
 - iv. Endowment updates have been added to financials.
 - v. Next meeting September 9, 2024
- ii) Planning & Performance | Scott Herr
 - i. Strategic Planning
 - 1. Reviewing current documents to update to more current events.
 - 2. Hope to have an updated document by the end of the year.
- iii) Governance & Nominating | Dr. Becca Bruhl, Chair

- i. Board Portal has been added onto the Center's website.
- ii. Discussed best practices for the board.
- iii. Concentrate on quarterly focus areas at the board meetings.
- iv. Discussed board packet, timing as well as condensing the information.

6. Next Board Meeting | September 23, 2024 at 5:00 pm

7. Adjourn | A motion was made to adjourn the meeting by John McGlennon and seconded by Scott Herr and the meeting was adjourned.